CITY OF MAPLE HOLLOW
Parks and Recreation Advisory Board

Regular Meeting Minutes

Tuesday, October 13, 2026 · 6:00 p.m. · Council Chambers, 200 Main Street

1. Call to Order and Roll Call

Chair Dana Whitfield called the meeting to order at 6:02 p.m. A quorum was present.

Members present: Dana Whitfield (Chair), Luis Ortega (Vice Chair), Priya Raman, Tom Keller, Angela Brooks.

Members absent: Marcus Lee (excused).

Staff present: Erin Sato, Parks Director; Joel Pike, Recreation Supervisor.

2. Approval of Minutes

Member Keller moved to approve the minutes of the September 8, 2026 regular meeting as presented. Member Raman seconded. The motion passed 5–0.

3. Public Comment

Two residents spoke in favor of adding shade structures at Riverside Park. One resident asked that the pool schedule be posted earlier each season.

4. Staff Reports

4.1 Parks Director

- The Riverside Park playground replacement is complete and opened on October 2.
- Trail resurfacing between Elm Street and the footbridge will begin in November, weather permitting.
- The city received a $48,000 state grant for accessible picnic areas.

4.2 Recreation Supervisor

- Fall program enrollment is 1,214 participants, up 9 percent from last year.
- Winter registration opens November 16 at www.example.gov/recreation.

5. New Business

5.1 Proposed 2027 Facility Rental Fees

Staff presented the proposed fee schedule below. Fees for residents are unchanged for picnic shelters and increase modestly for indoor facilities.

Facility	Resident fee	Non-resident fee	Deposit
Picnic shelter (half day)	$40	$60	None
Picnic shelter (full day)	$70	$105	None
Community room (per hour)	$35	$50	$100
Gymnasium (per hour)	$55	$80	$150
Athletic field (per game)	$45	$65	None

Vice Chair Ortega moved to recommend the proposed fees to the City Council. Member Brooks seconded. The motion passed 5–0.

5.2 Shade Structures at Riverside Park

The Board discussed the public comments received. Staff will return in December with cost estimates for two shade structures near the playground.

6. Adjournment

The meeting was adjourned at 7:14 p.m. The next regular meeting is Tuesday, November 10, 2026 at 6:00 p.m.

Minutes prepared by Erin Sato, Parks Director. This is a sample document created by PDFAccessly for demonstration; Maple Hollow is not a real city.